

# TANDBERG DATA

Securing your Information

## Tandberg Data Packing instructions

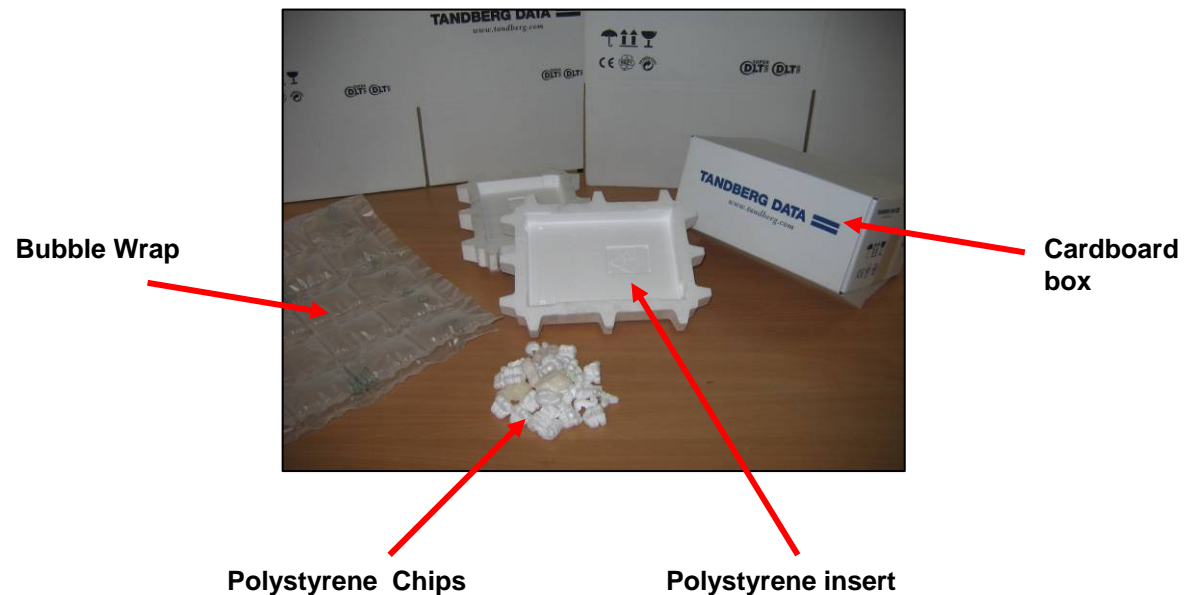
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## Protect your goods against damage in transit – packing instructions



# Protect your goods against damage in transit

Submission of "Bring In"  
(Equipment covered under  
the Tandberg Data guarantee  
to be returned)

Returning items under ARS  
(Equipment for exchange)

If you use this option to send your device in for repair by us, please note that Tandberg Data GmbH does not accept liability for goods or unsatisfactorily packaged goods that are damaged in transit.

Please use the **original Tandberg packaging**. Should the original packaging not be available, then please:

- ✓ **Package your unit in an anti-static bag.**
- ✓ **Protect the appliance with polystyrene chips**
- ✓ **Pack the unit in a sturdy box or carton**
- ✓ **Mark the outside of the box with the words "FRAGILE" or "HANDLE WITH CARE"**

Your freight forwarder or carrier, and Tandberg Data will not be held liable for any damage caused in transit due to poor packaging. (HGB, CMR, ADSP, GüKG)

Please contact our logistics department if you have any packaging questions.  
e-mail: [logisticemea@tandbergdata.com](mailto:logisticemea@tandbergdata.com)

# This is how it is done.....

1. Place the polystyrene inserts in the base of the packing carton



2. Set the T24 on the polystyrene inserts



3. Place the large polystyrene insert on top of the T24



4. Put on the top of the box and seal



5. Place the box on a pallet



6. Wrap the box and the pallet with stretch film



7. Make sure the box can not slide on the pallet



To avoid damage in transit please adhere to the following packing instructions for all automation, disk based systems and tape drives.

**Automation products should not be shipped by UPS. A shipping haulier capable of shipping palletised products must be used.**

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